



# RHODE ISLAND AIRPORT POLICE DEPARTMENT



T. F. Green Airport • 2000 Post Road • Warwick, R.I. 02886  
Phone: (401) 691-2000 ext. 270 OR 256 Fax: (401) 691-2569

## T. F. GREEN AIRPORT (PVD) - SECURITY BADGE APPLICATION

CARD #: \_\_\_\_\_ PIN #: \_\_\_\_\_ PID#: \_\_\_\_\_

### I. EMPLOYER AUTHORIZATION - TO BE COMPLETED BY EMPLOYER:

- **APPROVED SIGNATORY ON FILE MUST SIGN APPLICATION IN BLUE INK**
- SUBMIT APPLICATION TWO DAYS PRIOR TO APPOINTMENT
- ORIGINAL LEGIBLE SIGNED APPLICATION ONLY
- SIGNATORY IS RESPONSIBLE FOR ACCOUNTABILITY OF BADGE
- SECURITY BADGES ARE THE PROPERTY OF RIAC
- IMMEDIATELY CONTACT BADGING UPON TERMINATION
- \$150 ASSESSMENT FEE FOR EACH UNACCOUNTABLE BADGE
- ONLY ORIGINAL FORMS OF IDENTIFICATION WILL BE ACCEPTED

TO BE COMPLETED BY EMPLOYER

APPLICANT'S FULL NAME: \_\_\_\_\_

APPLICANT'S EMPLOYER (COMPANY): \_\_\_\_\_

APPLICANT'S POSITION/TITLE: \_\_\_\_\_ DATE OF HIRE: \_\_\_\_\_

PVD SIDA ACCESS NEEDED: YES or NO      ESCORT PRIVILAGES NEEDED: YES OR NO

EMPLOYER'S ADDRESS: \_\_\_\_\_

EMPLOYER'S PHONE NO: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

SIGNATORY: \_\_\_\_\_

(PRINT NAME – ONLY APPROVED SIGNATORY ON FILE CAN SIGN APPLICATION)

SIGNATORY: \_\_\_\_\_

(SIGNATURE – ONLY APPROVED SIGNATORY ON FILE CAN SIGN APPLICATION)

### II. DESIGNATED CERTIFIED OFFICIAL (DCO) - TO BE COMPLETED BY AIRPORT / AIRLINE:

In accordance with TSAR 1542, I certify that the required CHRC and 10 year employment verification checks have been conducted and the person applying is eligible to receive a badge.

DESIGNATED CERTIFICATION OFFICIAL: \_\_\_\_\_ DATE: \_\_\_\_\_

**A fingerprint certification letter must accompany the application when an airline signs for fingerprinting.**

**III. PRIVACY ACT NOTICE - TO BE COMPLETED BY EMPLOYEE ONLY:**

**Authority:** 49 U.S.C. §114 44936 authorizes the collection of this information.

**Purpose:** The Department of Homeland Security (DHS) will use the biographical information to conduct a security threat assessment and will forward any fingerprint information to the Federal Bureau of Investigation to conduct a criminal history records check of individuals who are applying for, or who hold, an airport-issued identification media or who are applying to become a Trusted Agent of the airport operator. DHS will also transmit the fingerprints for enrollment into the US-VISIT's Automated Biometrics Identification System (IDENT). If you provide your Social Security Number (SSN), DHS may provide your name and SSN to the Social Security Administration to compare that information against SSA's records to ensure the validity of your name and SSN.

**Routine Uses:** This information may be shared with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the Transportation Security Assessment Systems (T-STAS), DHS/TSA 002.

**Disclosure:** Furnishing this information is voluntary. However, failure to furnish the requested information may delay or prevent the completion of your security threat assessment, which may prevent your access to the air operations area, secured area, sterile area, SIDA, or other area or purpose for which personnel identification media are issued.

**CERTIFICATION**

"I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Office of Transportation Threat Assessment and Credentialing (TTAC), Attention: Aviation Programs (TSA-19) Aviation Worker Program, 601 South 12<sup>th</sup> Street, Arlington, VA 22202."

"I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both."

Signature: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

SSN and Full Name (Print) \_\_\_\_\_

Employer: \_\_\_\_\_

**IV. APPLICATION FOR SECURITY BADGE - TO BE COMPLETED BY EMPLOYEE:**

HAVE YOU EVER BEEN PREVIOUSLY BADGED AT T.F. GREEN AIRPORT? Y \_\_\_\_\_ N \_\_\_\_\_

FULL LEGAL NAME (LAST/FIRST/MIDDLE) : \_\_\_\_\_

OTHER NAMES USED (ALIASES/SURNAMES/MAIDEN): \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DAYTIME TELEPHONE. #: \_\_\_\_\_ SECONDARY TEL #: \_\_\_\_\_

SOCIAL SEC. NO: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ RACE: \_\_\_\_\_

DRIVERS LIC. STATE: \_\_\_\_\_ NUMBER: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

GENDER \_\_\_\_\_ HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ COLOR EYES: \_\_\_\_\_ COLOR HAIR: \_\_\_\_\_

WERE YOU BORN IN THE UNITED STATES? Y N PLACE OF BIRTH: \_\_\_\_\_

ARE YOU A US CITIZEN: Y N DO YOU HAVE A RESIDENT ALIEN CARD: Y N

RESIDENT ALIEN #: \_\_\_\_\_ EXP DATE: \_\_\_\_\_

DO YOU HAVE AN I-94 ARRIVAL / DEPARTURE STAMP: Y N I-94 #: \_\_\_\_\_

DO YOU HAVE A DS 1350: Y N IF SO, CERTIFICATE OF BIRTH ABROAD #: \_\_\_\_\_

DO YOU HAVE AN EMPLOYMENT AUTHORIZATION CARD (EAC/VISA): Y N

EAC/VISA #: \_\_\_\_\_ EXP DATE: \_\_\_\_\_

DO YOU HAVE A CERT. OF NATURALIZATION: Y N NATURALIZATON #: \_\_\_\_\_

DO YOU HAVE A PASSPORT: Y N ISSUING COUNTRY: \_\_\_\_\_ NUMBER: \_\_\_\_\_

THE INFORMATION I HAVE PROVIDED IS TRUE, COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND IS PROVIDED IN GOOD FAITH. I UNDERSTAND THAT A KNOWING AND WILLFUL FALSE STATEMENT CAN BE PUNISHED BY FINE OR IMPRISONMENT OR BOTH.

APPLICANT'S PRINTED NAME: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**V. GENERAL AVIATION:**

FAA Pilot's License #: \_\_\_\_\_ Aircraft Tail Number: \_\_\_\_\_

Aircraft Make/Model: \_\_\_\_\_

**VI. RECEIPT & ACKNOWLEDGEMENT -TO BE COMPLETED BY EMPLOYEE:**

Due to the requirement of the Transportation Security Administration, holding airports accountable for all identification badges issued under FAR Part 1542 and the T. F. Green Airport Security Plan, it is necessary that each individual badge holder and tenant company in turn held be accountable.

Therefore, the following schedule of fees shall apply for the initiation of badging and/or replacement of all T. F. Green Airport Security Access and Control ID Badges. Replacement is defined as replacement of lost, unaccounted for or stolen badges.

Badging Initiation (Non-Refundable)	\$25.00
First Replacement	\$150.00
Second Replacement	\$250.00
Third Replacement	\$750.00

**\*Fourth Replacement** – Replacement of a T. F. Green Airport Security Badge will not be issued without authorization of the T. F. Green Airport Security Coordinator.

1. There is no charge for replacing an inoperable or damaged ID Badge, unless otherwise determined by the Airport Security Coordinator, to be the result of repeated or obvious abuse.
2. All identification badges remain the property of the Rhode Island Airport Corporation.
3. Identification badges are not transferable and must be visibly displayed at all times above the waist while in restricted areas.
4. In the event of any change in employee status (i.e. transfer), employees must obtain a new I.D. Badge.
5. The Rhode Island Airport Corporation reserves the right to revoke the authorization of individuals for airport I.D. Badges where such action is determined to be in the best interest of airport security.
6. The airport I.D. Badge must be returned to your company official at the end of employment. Failure to return the badge may result in criminal prosecution and/or fines. The Airport Security Coordinator or the Badging Office must be notified immediately of any lost, stolen and/or terminated ID Badge.
7. Employees working in restricted areas are responsible for challenging all individuals not wearing a proper I.D. Badge.
8. Employees will not aid nor participate in “piggy backing” (allowing unauthorized access to secure or restricted areas) nor shall they otherwise breach, disobey or disregard any security directive, plan or program at the Airport.

I \_\_\_\_\_ of \_\_\_\_\_  
Name (Print) Company (Print)

Hereby, acknowledge receipt of an airport identification badge and I acknowledge the above conditions in accordance with the T. F. Green Security Plan and agree to comply with all guidelines, as set forth.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date