



## RHODE ISLAND AIRPORT POLICE DEPARTMENT

T. F. Green Airport • 2000 Post Road • Warwick, R.I. 02886  
Phone: (401) 691-2000 ext. 270 OR 256 Fax: (401) 691-2569



### Security Badging Application Procedure

Individuals interested in applying for a T. F. Green Airport (PVD) Security Badge must complete the following procedure:

1. Authorizing Agent (Signatory) on file with the T.F. Green Airport ID Badging Office completes their section of the application, and signs the signatory line in [blue ink](#). (SECTION I.)
2. For airline employees who are fingerprinted by their airline as per 1542.209(n), the airlines Designated Certified Official (DCO), must sign the DCO signature box (SECTION II.) The airline must submit a Fingerprint Certification Letter when signing as the DCO.
3. After Signatory initiates application, each individual seeking unescorted access to the AOA, SIDA, or Secured Area must complete an application with the Rhode Island Airport Corporation (RIAC) and submit the application to the RIAC Badging Office. (SECTION III.) This will start the applicant's Security Threat Assessment.
- 2a. The applicant is also required to complete and submit a Criminal History Records Check (CHRC) Application (SEPARATE APPLICATION). Fingerprinting is scheduled Monday through Friday at various times throughout the day. At the time of fingerprinting, original identifying documentation must be presented (SEE ACCEPTABLE IDENTIFICATION LIST). Individuals born outside of the United States must bring in proof of legal residency.
4. If General Aviation, please complete required information (SECTION IV.)
5. All applicants must sign off on the Privacy Act Statement. (SECTION V.)
6. After all required security checks are processed and cleared, the applicant will be contacted through their employer to schedule their Sterile/SIDA security testing.
7. Any individual seeking airfield driving privileges must also complete a driver training course. Driver Training is held on Tuesday and Thursday at 10:00 AM. SIDA testing must be completed prior to Driver Training.
8. Upon approval of all required security checks and/or security/driver training, the applicant will be issued a security badge upon the completion of Receipt & Acknowledgement Section (SECTION VI.).