

EXTERNAL JOB POSTING PVN #2019-02

Candidates for this position must pass a written test and oral interview at the level of 70% or higher.

Job Title: Diesel Mechanic II

Department: Vehicle Maintenance

Reports To: Automotive Service Supervisor

Grade: 323

Shift: Mon-Fri 4:00 am – 12:00 pm Days Off: Sat & Sun

SUMMARY Performs a wide variety of duties involved in the inspection, maintenance and repair of diesel trucks and motorized equipment.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Perform simple welding tasks.
- Adjust and repair truck body and lifts.
- Make urgent and emergency repairs on the road.
- Operates a truck performing snow plowing and sanding duties as needed.
- Study the construction, operation, and maintenance requirements of all newly acquired trucks, equipment, and passenger car models.
- Generate appropriate documentation for the initiation and tracking of work orders through to completion, both in-house and the general marketplace.
- Review invoice documents for work performed by private sector for appropriateness or work scope and accuracy.
- Other related duties may be assigned.

SUPERVISORY RESPONSIBILITIES: Generally none.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

• ASE Master Technician Certification

EDUCATION and/or EXPERIENCE: High school diploma or recognized GED equivalency and completion of a vocation or trade school course in the field of diesel truck repair and maintenance. Experience gained through employment as a general diesel mechanic for a construction company, trucking fleet operation, or provider of diesel truck equipment repair services. Or any combination of education and experience that shall be substantially equivalent to the above education and experience.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and reach with hands and arms.
- The employee is frequently required to climb or balance; stoop, kneel, crouch, or crawl and talk or hear.
- The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include color vision and ability to adjust focus.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly exposed to moving mechanical parts; fumes or airborne particles; toxic or caustic chemicals and risk of electrical shock.
- The employee is frequently exposed to outside weather conditions; extreme cold; extreme heat and vibration.
- The employee is occasionally exposed to wet and/or humid conditions and high precarious places.
- The noise level in the work environment is usually moderate.