



Rhode Island Airport Corporation

December 31, 2018

**Invitation for Bid No. 28814
Airport Inspection and Work Order Management Software
Addendum No. 001**

We are hereby providing notification of changes/clarifications. These changes/clarifications shall be incorporated in and shall become an integral part of the contract documents.

1. Whether companies from Outside USA can apply for this? ***Nothing in the IFB prohibits firms from outside of the USA from submitting bids.***
2. Whether we need to come over there for meetings? ***Unknown if in-person meetings will be required.***
3. Can we submit the proposals via email? ***No.***
4. Can we perform the tasks (related to RFP) outside of USA? ***This is not a RFP.***
5. Item 10, automate and operationalize aircraft emergency plans. Can you please provide details/examples of what you would be expecting? ***Provide a template that can be populated with information related to aircraft emergencies identified in the Airport Emergency Plan.***
6. On Page 8 of the IFB #28814 document RIAC has included the following requirements:
 18. The firm responding to this bid proposes to furnish all materials, labor, supplies, equipment and incidentals necessary to provide the equipment/materials/services described herein in accordance with the, Addenda, Contract, Bonds, Insurance, Plans, Specifications, Mandatory Requirements and Conditions.
 19. If a response to this IFB is accepted, the Bidder agrees to execute and deliver to RIAC a contract in accordance with the Contract Documents (if applicable) within ten (10) days of notice of the award to the Bidder. The Bidder agrees that the surety/deposit given concurrently herewith shall become the property of RIAC in the event the Bidder fails to execute and deliver such contract within the specified time. In the further event of such failure, the Bidder shall be liable for RIAC's actual damages that exceed the amount of the surety.

Does RIAC have a standard contract form that you prefer to use? If so, please provide a copy of that document. Will you please provide the requirements related to any surety or bid deposit, performance bonds required, insurance requirements as identified in these paragraphs. ***These sections are only "if applicable". The awardee will be required to sign a letter of agreement in which that letter refers to the IFB and the awardee submission as the "Contract Agreement".***

7. How many iPads/tablets should be included in the price? **None.** Are we correct to assume you would provide your own data plan for them?
8. Did you want us to include in person training or would online person training be alright? If you want in person training how many days would you want someone to be there for? **Training methods are at the discretion of the bidder and should be included specified in your bid.**
9. In the specifications section, lines 10 and 13. Can you please describe more fully the functionality you are looking for here so we can better understand? **Provide a template that can be populated with information related to aircraft emergencies identified in the Airport Emergency Plan. Completion of the template would trigger notification similar to work order notification.**
10. Are proposers only allowed to submit the Airport Inspection and Work Order Management Software Response Form on page 4-5 of the RFP or can proposers provide additional information in a narrative response along with the form? **This is an IFB, not RFP. Regardless though, the response form is mandatory but firms may submit additional information with their bid.**
11. Is RIAC looking for a solution that offers an enterprise wide site license and unlimited user licenses/seats or a pay per license/seat model? **Pricing Information is based on a set cost per year.**
12. What is RIAC's budget for this project? **RIAC does not disclose budget information.** Does this amount only include the first year of the contract or include additional years for system maintenance and support?

###END OF ADDENDUM###