



Rhode Island Airport Corporation

April 4, 2019

**ADDENDUM NO. 001
Request for Proposals No. 29097
Operations and Maintenance Services for the Outbound Passenger
In-Line Baggage Handling System and Passenger Boarding Bridges
T. F. Green Airport**

Prospective Bidders and all concerned are hereby notified of the following changes in the Request for Proposals (RFP) document for the Operations and Maintenance Services for the Outbound Passenger In-Line Baggage Handling System and Passenger Boarding Bridges at T. F. Green Airport, RFP No 29097. These changes shall be incorporated in and shall become an integral part of the contract documents.

Additional Clarification under Request for Proposals (RFP) Requirements, page 1

The Fee Schedule references the wrong Attachment. Please refer to Attachment G.

1. Does RIAC want the historical data from Planon, the existing Computerized Maintenance Management System (CMMS) to be migrated to INFOR? **Yes.**
2. Is the international bound baggage system included in this contract? **No.**
3. Is the in-bound baggage system included in this contract? **No.**
4. Are all of the passenger boarding bridges at T. F. Green Airport owned by RIAC and part of this contract? **No, there is a total of 18 passenger boarding bridges at T. F. Green Airport, eleven (11) are owned and maintained by the airlines and seven (7) are owned by RIAC and maintained as part of this contract.**
5. Does RIAC plan to replace any of the seven (7) passenger boarding bridges during the contract period? **No.**
6. Is there curbside baggage available? **Yes, one on the north end is utilized by Southwest Airlines. There is another on the south end but it is not currently in use.**
7. Is there any Union or Labor Agreements in place? Will RIAC disclose the name of the Union? **We have been notified that the current employees have ratified an agreement with Teamsters.**
8. Is this contract subject to Prevailing Wage? **No. Under RI Gen Laws Chapter 37-13, prevailing wages only apply to a public works project. This is not.**

9. Please identify which airlines are operating out of each bag room? ***The North Bag Room handles: Southwest, Delta, Norwegian, Frontier, Allegiant, Sun Country, Air Canada. The South Bag Room handles: American, United, JetBlue.***
10. Is there an additional space for storage of parts other than what is identified and in the cage in the North Bag Room? ***No.***
11. Are you currently using bio diverters for bag hygiene? ***No.***
12. Under minimum expectations/requirements: BHS Systems only: Line 2 states "At least one (1) electrician (preferably with PLC experience) on duty seven (7) days a week." Is this requirement for 24/7/365? ***Yes to 7 days a week. No to 24 hours a day.***
13. Under minimum expectations/requirements: BHS Systems only: Line 4 states "The Operator will be required to maintain the existing Technical Support Agreement with Jervis B. Webb." Can RIAC provide the annual cost? ***The agreement with the current operator is an hourly rate for support services billed on a time and materials basis.***
14. Under minimum expectations/requirements: BHS Systems only: Line 5 states "BHS tubs will be utilized for odd size items and it will be the responsibility of the Operator to ensure that enough tubs exist for all the airlines, who will all use the same tubs. The Operator will also be responsible for ensuring that the tubs are returned to the airlines each day." Will the operator be responsible for purchasing tubs? ***Yes, but RIAC will reimburse Operator.*** Will the operator be responsible for replenishing damaged or lost tubs? ***Yes, but RIAC will reimburse Operator unless the damaged or lost tubs is due to Operator negligence.***
15. Are the employees covered under a CBA? ***Refer to Question #7 response.*** If so, which bargaining unit? ***Refer to Question #7 response.*** Can we have a copy of the CBA? ***RIAC is not involved in labor relations activity under this agreement.***
16. Are there any sub-contractors currently being utilized for services performed on this contractor? If so, can a list of the sub-contractors be provided? ***There are no subcontractors.***
17. Are there existing 2 way radios in use and will that be turned over to the new operator? ***Yes.***
18. Is the new operator responsible for any operating costs of the control room i.e. internet services, phone services, etc. ***Yes, please refer to Minimum Expectations/Requirements section of the RFP.***
19. Will phone services and internet services be provided by RIAC for the operator offices? ***Phone service is provided by RIAC. Internet service is not provided by RIAC.***
20. Will the contractor have to lease the office space they utilize? ***No.***

21. Are there any vehicles currently in use for this contract? **No.**
22. Is there a list of equipment and tools to be turned over to the new operator? **Yes. Refer to RFP Attachment F.**
23. RFP Requirements - The RFP references under Fee Schedule (Attachment H) – We could not find Attachment H – is this correct, please clarify? **Refer to Additional Clarification above on page 1 of Addendum.**
24. Professional Service Agreement (Item 8) - Does the Airport require a specific participation goal percentage for Disadvantaged Business Enterprise (DBE)? **No.**
25. Inventory Requirement - Please confirm at the end of the contract the spare parts inventory will be purchased back by PVD (or the new contractor) at the original purchased parts at book value? **The new Operator will be required to purchase the spare parts inventory at the value of the purchased parts.**
26. CMMS - Please clarify, is RIAC providing the INFOR CMMS cloud based software? **Yes, but the Operator will be required to acquire the additional license.** Or is RIAC looking for the service provider to purchase the software? **No.** Would RIAC accept utilizing the contractor's INFOR CMMS cloud base system with RIAC set up as a separate entity? **No.**
27. The specification states that the CMMS will be the means by which payment to the operator will be made. Please provide clarification as to whether all items from the bid form are to be included in the CMMS or if it is just the labor and parts components. If all costs are to be included, please clarify how you would like to see non-work order related costs included in the CMMS? **The CMMS will only be used for labor and parts.**
28. Are ticket counter scales and calibration included in the scope of work? **No.**
29. Is the authority considered tax exempt for pricing purposes? If not tax exempt should all applicable taxes be incorporated into proposal pricing? **RIAC is tax exempt.**
30. Are there any airport fees associated with this scope of work? If so should they be incorporated into proposal pricing? **The airport fees are listed in the Minimum Expectations/Requirements section of the RFP.**
31. What are the current sortation system read rates? **Read rates vary daily. Refer to the RFP Performance Requirements in Attachment D which the system currently meets.**
32. Is the contractor responsible for replacing all overhead light bulbs in all Baggage areas? **No.**
33. Regarding utilities being provided by the Authority, does this include internet access? **No.**
34. Who provides the laptops and software licenses for access to the PLC's, HMI's, etc.? **Responsibilities are listed in the CMMS section of the RFP.**

35. Who will be providing internet access for remote services? Is it currently installed and functioning? **RIAC provides remote internet access for the Jarvis Webb support service only. The Operator is responsible for their own internet.**
36. Can the Authority please provide the staffing levels on the current contract? **This information will not be provided as part of this RFP.**
37. Can the Authority please provide a copy of the current contract agreement? **To request a copy of the current contract agreement please submit a request to procurement@pvdairport.com.**
38. Is any equipment currently under warranty? If so what equipment and when do the warranties expire? **No.**
39. What are the current daily and monthly baggage jam counts? **Baggage jam counts are normal. The system meets the performance requirements in Attachment D of the RFP without the use of bio diverters.**
40. Can the Authority please provide how many reactive/corrective work orders are processed annually? **Please submit a request to procurement@pvdairport.com.**
41. Regarding the Baggage Tubs – Who will be providing the tubs? **Refer to Question #14 response.** Who is responsible for tub distribution? **The Operator will be responsible for tub distribution.**
42. Please confirm what equipment if any (e.g. electric carts, scissor lift, forklifts, etc.) the Authority will be providing to the awarded contractor? **RIAC provides forklift and scissor lift support, as necessary. There are no vehicles associated with this agreement.**
43. Who is providing the Upper Level Controls software support? Is it the responsibility of the Authority or awarded vendor to contract with the support services provider? **Jervis Webb provides the control support and the Operator is required to maintain the agreement.**
44. Is there currently remote access to the PLCs. Etc.? **Refer to Question #34 response.**
45. Regarding spare parts, are any parts purchased by the contractor billed at cost or cost plus markup? **Parts shall be purchased by Operator and billed at cost with no markup.**
46. Please confirm if there is a Manual Encoder position is required on this contract? How many positions? **There is no Manual Encoder.**
47. As this contract was put out to bid approximately 1 year ago and awarded can the Authority provide the reasons for contract cancellation and/or renewal? **RIAC has implemented new requirements that were not captured in the previous RFP.**
48. Is this a public works job? **No.**

49. Is prevailing wage required? **Refer to Question #8 response.**
50. Page 3- Minimum Requirements BHS number 3: Please verify hours are 3am to 7am. **This item refers to the required staffing during these peak hours.**
51. Who is responsible for purchase of BHS tubs? **Refer to Question #14 response.**
52. Is there a DBE requirement and will there be a percentage goal? **No.**
53. Page 9 states an affidavit must be filed. How is the affidavit to be obtained?
Refer to RFP.
54. Does the affidavit need to submit with the bid, or should it be submitted post-award?
Refer to RI General Law 17-27.
55. Who the current collective bargaining agreement is with? Which Union? **Refer to Question #7 response.**
56. Can we have access to the historical maintenance data? **Yes, the awardee will have access to the historical maintenance data to the extent available.**
57. The RFP states that there are currently some gates that have a Point of Use Pre-Conditioned Air unit (PCAir) and an Aircraft Ground Power unit (GPU). Can you advise how many gates, of the 7, this applies to? **Six (6) gates.**

###END OF ADDENDUM###